

## CONSULTANCY SERVICES FOR TECHNICAL ASISTANCE UNDER THE CITIIS – TRANSVERSAL EXPERTS

**Clarification Document No. 2:** Response to Queries in respect of the Expression of Interest (EOI) Document floated on 28 October 2019.

**18<sup>th</sup> November 2019**

Query No.	Bidder	Reference Clause	Query	Response / Clarification
1.	Bidder A	Clause 1 / 7A	NIUA has already shortlisted a list of 27 projects under this programme. We understand NIUA will shortlist 12 projects from this list where support from transversal experts will be sought. Kindly confirm, the total number of projects that the experts appointed under this Eol are expected to support.	Under the CITIIS program, “upto” 15 projects were to be supported, however, only 12 projects “have been” shortlisted. Please refer to clause 7 for the SPV level support and the State Level Support envisaged under the Agreement.
2.	Bidder A	Clause 7	Since these are 3 lots, we understand that bidder needs to submit 3 different bids. Kindly confirm. Kindly clarify if there is a cap on number of consortium/JV members. We understand that a firm can associate with different firms for different lots. Please confirm	The bidder needs to submit separate bids lot wise. There is no cap on the number of members in the bidding entity. Yes- the composition of the bidding entities can be different for different lots.
3.	Bidder A	Clause 12	Kindly clarify the evaluation criteria based on which the shortlisting will done.	The shortlisting of the bidders will be done based on the information provided in Annexures 01, 02, and 03.
4.	Bidder A	Clause 17	Can a firm submit three different Eols i.e. one for each lot	Please refer to response to <b>Query no. 2</b> above.
5.	Bidder A	Annexure 1	We understand that in case of JV/consortium, such form is required to be submitted for each consortium/JV members	Yes
6.	Bidder A	Annexure 1	Bidders are required to share % participation of each consortium/JV member. Given that at this stage, we lack clarity regarding the nature of projects/engagements, it would be difficult for us to identify efforts required from each firm and thus identify % participation. We, therefore, request you to kindly delete this requirement at this stage.	The bidders shall provide indicative percentage of participation of the partners in the bidding entity at the Eol stage. This information could be revised at RfP stage if required, provided the constitution of the bidder remains the same i.e. the partners in the bidding entity and the Lead Member are not changed after the shortlisting.
7.	Bidder A	Annexure 2	Bidders are required to showcase similar completed engagements. We wish to submit that Smart City being a new concept in India, many	The bidder may showcase ongoing projects commenced prior to 01 <sup>st</sup> October 2018.

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			relevant projects would be in on-going stage. We, therefore, request you to also consider on-going projects .	
8.	Bidder A	Annexure 2	In Annexure 2, a firm needs to showcase its project experience for each discipline. We understand that discipline here means three thematic areas as identified under the EoI i.e. Institutional Integration, Urban Innovation and Urban Sustainability Please also clarify what is 'Country of reference' here means.	For the purposes of Annexure 02, <b>Discipline</b> refers to each of the Expertise (Core and Additional) within the Lot. For e.g. In Lot 01, Discipline would be— — Monitoring and Evaluation expert — PPP Expert — Open Data Management Expert — Etc. Country of Reference means the country where the Project for which the reference has been provided, is executed.
9.	Bidder A	Annexure 3	In Annexure 3, Can a firm also showcase its capacity considering the freelance experts/independent experts working closely with the firm? Moreover, if one expert has multiple skill-sets, can the same person be proposed under multiple categories	Yes, the freelance/ independent experts can be showcased as sub-consultants. This information can be provided in Annexure 03. Yes- Experts with multiple skill sets can be proposed under multiple categories.
10.	Bidder A	Annexure 3 (Appendix to Expression of Interest)	We understand that there is a typo error. Annexure 03: Profile of Expert is on Page No 8 and this should be Annexure 04.	The form "Statement of Integrity, Eligibility and Social and Environmental Responsibility" should be referred to as <b>Annexure 04</b> .
11.	Bidder B	Page. No. 1	Request you to please confirm the exact time of the deadline of the submission.	Please refer Clause 17 of the EoI document. The deadline for submission is 1600 Hrs on 25 <sup>th</sup> November 2019.
12.	Bidder B	Clause 8	All the lots require different kind of expertise and thus, we believe the consultant may have different consortium/ JV partner for different Lots. Thus, we understand that separate proposals need to be submitted for different lots. Hence, request you to clarify the same. Also, if we need to submit separate bids, would request you to please create different submission links on the NIUA portal for bidders - <a href="http://www.niua.org/tenders/invitations-expressions-">http://www.niua.org/tenders/invitations-expressions-</a>	Please refer to responses to <b>Query No(s). 2, 4 and 5 above</b> .  Please refer to the link provided. The Bidder has to mention the Lot Number for which the submission is being made.

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			interesteoi-consultancy-services-technical-asistance-under-citiis	
13	Bidder B	Clause 8	The Eol has asked for expert services in various stream/domains namely as defined in Lot 1, 2 and 3; we strongly recommend to categorically define IT/ICT/OT/IoT expert services as well as it shall be a layer across all the defined streams in enabling greater efficiency and improved performance.	The scope under this Eol for Transversal Experts is to complement the expert services already available under the program. The Disciplines/ domains suggested are not expected to be covered under the scope of the current Eol.
14	Bidder B	Clause 11	Request you to kindly add objectivity to the clause by defining size of the contract for services.	The size of the contracts is not being defined at the Eol stage. The bidding entity can showcase their largest projects executed.
15	Bidder B	Clause 14	<p>We understand that the deployment of the experts will be on a part-time basis and will be demand based.</p> <p>In this case if the experts showcased cannot be deployed (due to existing projects), can replacement experts be deployed? What would be the process to do so? What would be the window/timeline provided to the consultants to deploy these experts?</p>	<p>Yes, the experts will be required on a part time and demand basis.</p> <p>The Eol requires multiple experts to be showcased for individual Disciplines. Bidding entities will be evaluated based on the number of experts per Discipline submitted at the Eol stage.</p>
16	Bidder B	Clause 16 and Annexure 03	As per the table provided in Annexure 03, we understand that we need to provide only number of experts (employees/ associated with the bidder firm) and thus highlighting the strength of the firm against each expertise. Request you to please clarify if our understanding is correct.	Please refer to response in <b>Query no. 15</b> above. Additionally, please note that, if shortlisted for the RfP Stage, the bidding entity will have to substantiate the expertise with CVs of the experts showcased in the Eol submission.
17	Bidder B	Clause 16	<p>For each profile, is it possible to share 2 to 3 lines of expected prior experience. Would especially request the same for the following:</p> <ul style="list-style-type: none"> <li>▪ Lot 2: Innovation and Change Management</li> <li>▪ Lot 03: Gender mainstreaming, Environmental toxicologist</li> </ul>	This shall not be possible at the Eol stage. This kind of detailing will be provided at the RfP stage.

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18	Bidder B	Clause 16	For each of the experts, is it mandatory that the proposed experts are full time employees of the Bidder? Is sub-contracting to individuals allowed?	Please refer to response to <b>Query No. 9</b> above.
19	Bidder B	Annexure 01	We understand that the exact role and hence respective percentage participation of the members of any JV would be finalised at the RFP stage. Thus, request you to please consider removal of this requirement from Annexure 01 form and to include it during RFP stage.	Please response to response to <b>Query No. 6</b> above.
20	Bidder B	Annexure 02	Request you to please also consider similar ongoing projects so that we can showcase our recent and more relevant experience along with earlier completed projects.	Please refer to the response to <b>Query no. 7</b> above.
21	Bidder B	(General)	We understand that over here 'The Contracting Authority' is 'National Institute of Urban Affairs'. Please confirm	Yes.
22	Bidder C	(General)	Can a sub-consultant bid with more than one organization, in more than one bid?	Yes.