

**Request for Proposal: Selection of Consulting Firm/Agency to Conduct the Study on Audit and Assessment of Disability Inclusion in Varanasi City**

Date: 01<sup>st</sup> October 2020

**Clarification Document No. 1:** Response to Queries in respect to the invitation for Request for Proposal floated on 23<sup>rd</sup> September 2020.

Query No.	Bidder	Query	Reference	Response /Clarification
1.	Bidder A	Project Duration (14 weeks): In the current scenario of COVID-19 and travel restrictions, site visits for interviews, FGDs and spatial data collection would be difficult to manage within 5 weeks. Also, would it be acceptable to conduct the interviews virtually.	Sec. 1.3 Clause 3.5	<ul style="list-style-type: none"> <li>No changes in the timeline of the Project Duration.</li> <li>The bidder can propose feasible options in their proposal to conduct this activity keeping in mind the norms of social distancing and in person availability of key personnel, relevant stakeholders, other respondents, etc.</li> </ul>
2.		Photo Diary: In the context of health risk due to Covid-19, mobilising PwD's to conduct this exercise and move around the city for 5-7 days, especially in crowded areas may be risky. Would this have to be done in person? One option is to supplement the interview with photos taken at places they speak about, but could be taken by the surveyors.	Sec. 4.5 Clause b.iv	<ul style="list-style-type: none"> <li>The bidder can propose feasible options in their proposal to conduct this activity keeping in mind the norms of social distancing in crowded areas.</li> </ul>
3.		Multi-Stakeholder Workshop- One workshop is being suggested in the inception	Sec. 4.5 Clause c. iii	<ul style="list-style-type: none"> <li>The bidder can suggest feasible option to conduct the 1<sup>st</sup> multi stakeholder.</li> <li>NIUA would facilitate necessary support in liaising with relevant city</li> </ul>

		<p>phase and one towards the end. We have three questions regarding this activity.</p> <p>a) In the context of COVID 19, it may be difficult to conduct face-face workshop so soon.</p> <p>b) As this is a short engagement, will NIUA support in organising and mobilising the key stakeholders.</p> <p>c) Will the budget for this workshop be included in the project money or will it be organised by NIUA or the city government.</p>		<p>stakeholders, Disabled Peoples' organizations. However, it would be the responsibility of the bidder to organize and manage on-site activities.</p> <ul style="list-style-type: none"> <li>• Conducting workshop is an integral part of the SoW. The budget for conducting the workshops needs to be included within the financial quote submitted as part of bid.</li> </ul>
4.		<p>The survey questionnaire - does this refer to that which will be administered to the stakeholders and PwD's? So a total of 15 +10.</p>	<p>Sec. 4.5 Clause a. ii</p>	<ul style="list-style-type: none"> <li>• The selected bidder would be responsible to finalize all the questionnaires/ templates for the following interviews/consultation/workshops in approval from NIUA and its partners and as elaborated in the RfP: <ul style="list-style-type: none"> <li>- Stakeholders Consultation with City key personnel</li> <li>- Personal Interview with Persons with Disabilities and Disability Groups Organization</li> <li>- Survey templates for Physical Audits on the two pilot wards/zones</li> <li>- Format for conducting Photo Diaries, Co-Design Workshop, Multi Stakeholders Consultation, etc.</li> </ul> </li> <li>• The total no. of respondents would be: 15 for Stakeholder Consultation +10 for Personal Interviews + 5 for Photo Diaries.</li> </ul>